



SCHEDULING *and* PLANNING

Increase jobsite efficiency - Save time and money!

Who Should Attend?

This course covers the basics. It's great for newbies, but it's also a good refresher for those that have been in the business for a while but are experiencing lag time, down time or other scheduling issues on the jobsite. Sometimes 'back to basics' is helpful.

Wasted time can be a detriment to any business. It's important to know the correct approach to take before a job starts and how to handle conflicts as they arise.

Instructor: Tom Murphy of Edu-Tech Associates, LLC
Tom has worked in the construction industry since 1975. His formal training is in carpentry, and he has been a Foreman, General Superintendent, Estimator and Project Manager. Tom has been teaching construction education since 1995 and is a Certified Instructor and Master Trainer for the National Center for Construction Education & Research. Tom is a former Department Chairman and Carpentry Instructor at Alfred State SUNY College of Technology. He also serves on a number of advisory boards including BOCES.

Tuesday, December 6, 2016
2:00 - 5:00 PM
RHBA Office Building
\$39/Member \$69/Non-Member

Pre-registration is required.
 Please call or email the RHBA office to register.
 No cancellations 5 days prior to class.

Join us for scheduling and planning 101!

Would you benefit from a more efficiently and effectively run jobsite? Do you find down time or lag time due to scheduling issues? Here's a great opportunity.

Topics Covered Include:

- Basic fundamentals of job scheduling
- How to build short term and long term job scheduling
- Calculate lag time in your scheduling
- How to handle schedule revisions
- Planning for the efficiently fun jobsite

This class is great for the small business owner or crew leader that is either new to the industry or has seen inefficiencies on the job site that are affecting completion times and profit margins.



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